

An Important Message from
The Texas Health and Human Services Commission (HHSC)

Calendar Year 2024 EVV Proprietary System Request Form Submission Deadline 7/15/2024

Background:

Program providers and financial management services agencies (FMSAs) who are interested in the opportunity to participate and complete the Proprietary System Operator (PSO) Onboarding process in the 2024 calendar year must submit a Proprietary System (PS) Request Form by **July 15, 2024**.

Please note, available spots are limited and determined by the PS Request Form submission date.

Key Details:

How to Access the PS Request Form in the EVV Portal

- Go to [Texas Medicaid & Healthcare Partnership \(TMHP\) webpage](#)
- Click **MyAccount** and enter your login information
- Select an option under Electronic Visit Verification (EVV) Portal
- Once in the EVV Portal, select **PS Request Form** on the left navigation menu

As a reminder, the PS Request Form can be submitted at any time. After submission, the program provider or FMSA will be added to the PSO Onboarding waitlist.

Resources:

For instructions on how to submit and manage the PS Request Form, review [EVV PS Request Form](#) and [EVV PS Request Form Management](#) job aids located on the [TMHP Learning Management System \(LMS\) webpage](#).

For questions, contact [TMHP EVV PSO](#).